

CoPIL Task Force Terms of Reference

MANDATE

- To advise and, when necessary, guide the Board and staff on matters related to executing the Board-approved innovation strategy to launch the Centre of Pharmacy Innovation and Learning (CoPIL).
- To ensure that any activities and decisions made will prepare OPA for future sustainability (i.e. revenue diversification and equity that supports the core purpose of OPA to advance and support the pharmacy profession). This includes conducting market research in addition to completing financial, risk and benefit analyses of the viability of CoPIL.

AUTHORITY

- Accountable to the Board.

COMPOSITION

Chair: CEO

Members: At least 4 Board directors plus Board Chair (*ex-officio*)

Staff Support: Vice President, Strategic Initiatives and Member Relations

Guests: Expertise as determined by the Chair and the Task Force

Quorum: 50% plus 1 committee member

LENGTH OF TERM

It is expected to be a Task Force in place for one year and at the discretion of the Board.

FREQUENCY OF MEETINGS

- Between 2-4 meetings in 2023.
- Meetings can be held in person or via conference calls.
- Members may be required to work on tasks as assigned by the Task Force, from time to time, outside of Task Force meetings.
- Time and resources required to support these tasks would be deemed as part of the members' commitment to the Task Force.